



COUNTY FUNCTIONS:

1. Facilitate ongoing coalition building and recruit strategic stakeholder membership.
2. Assess substance abuse prevention services and community readiness in the County.
3. Increase community awareness, marketing, and community outreach of the Coalition.
4. Performs those duties that will assure that the County Coalition has effective meetings and reporting processes.
5. Recommend effective services and delivery models to the County Coalition.
6. Develop annual Coalition/Agency/Provider Action Plan to achieve overarching county or regional strategic plan (if developed).
7. Establish, develop, and maintain collaborations/networking between service providers and existing community systems/agencies.
8. Build capacity for agency support; develop in-kind and other funding sources.
9. Facilitate data collection – methods, tools, analysis, evaluation, and follow-up support.
10. Produce official data reports to be utilized for decision making by the County Coalition, support other County initiatives with related substance abuse / risk and protective factor data.
11. Support the infusion of substance abuse prevention science into practice and policies that support the outcomes of the County Coalition.
12. Abide by all Agency/Provider rules and regulations.

REGIONAL / STATE OF MICHIGAN CONNECTED FUNCTIONS:

1. Act as the communication liaison between the County Coalition, the County, and regional Pre Paid Inpatient Health Plan (PIHP).
2. Ensure compliance with regional directives, State of Michigan, and County reporting requirements.
3. Represent the County Coalition and the County at regional meetings and participates in regionally sponsored regional trainings.