

MIHEN Subawards Guidelines

The Michigan Higher Education Network (MIHEN) will offer subawards of up to \$500 to 3 different colleges/universities/organizations to prevent substance misuse on college campuses. Organizations that wish to utilize these funds must work with the college/university in their community on prevention efforts. This funding opportunity is offered as a reimbursement-based subaward. Awarded partners will incur allowable project expenses upfront and submit documentation for reimbursement in accordance with established guidelines and timelines. Funds will be offered on a *first-come, first-served basis*. The funds must be used to support substance misuse efforts. Funds may be used for the following:

- Registration for a one-time event (i.e., conference, training, webinar, etc.)
- Costs associated with attending an in-person event (i.e., registration, travel, etc.)
- Enrollment fee for an individual or organization in a self-paced curriculum
- Enrollment fee for an individual or organization in a virtual curriculum
- Purchase of other educational materials for professional development

The funds *may not* be used for:

- Food
- Promotional items (clothes, water bottles, etc.)
- Paraphernalia

The purpose of the funds is to create a safe, inclusive, and supportive environment for students. They are essential for implementing or attending programs that raise awareness, provide resources, and promote a positive campus culture.

If you have any questions on how these funds can or cannot be used, please contact Sara Kirkpatrick at sarak@preventionnetwork.org or (517) 393-6890.